

PROPERTY SETTLEMENT QUESTIONNAIRE

Date: / /20

1. Your personal details

Your name:
Previous/other name(s):
Current address:
Mobile:
Email:
Date of Birth:

2. Personal details of your former spouse/partner

Former spouse/partner's name:
Previous/other name(s):
Current address:
Mobile:
Email:
Date of Birth:

3. Child/children of the marriage/relationship (if applicable)

Child 1 Full name: (M / F) Date of Birth: / /
Address/current living arrangements:
Child 2 Full name: (M / F) Date of Birth: / /
Address/current living arrangements:
Child 3 Full name: (M / F) Date of Birth: / /
Address/current living arrangements:
Child 4 Full name: (M / F) Date of Birth: / /

4. Details of relationship status

Married but separated	Yes / No	If Yes, Date of Marriage: Date of Separation:
Divorced	Yes / No	If Yes, Date of Marriage: Date of Separation: Date of Divorce:

De facto relationship but
separated or terminated Yes / No If Yes, Date of Cohabitation:.....
Date of Separation:
Other:
.....

5. Employment and business information

Your occupation:
Your current employer and address:
Duration of current employment:
Other employers during and since relationship:

Your former spouse/partner's occupation:

Your former spouse/partner's current employer and address:
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Your former spouse/partner's duration of current employment:

Your former spouse/partner's employers during and since relationship:

The name of any business and businesses operated by you and/or your former spouse/partner and details of the structure of the business (ie. company, partnership, sole trader, trust, etc):
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6. General Assets List

- Include all known assets of both yourself and your former spouse/partner whether held individually, jointly or through an associated company or trust

Asset description	Estimated current value	Owner
Real estate		
Bank, building society or credit union accounts		

Shares in companies, bonds and debentures (or overall portfolio if managed with reports available)		
Cars, motorbikes, boats, machinery and other vehicles		
Jewellery and collectables		
Other assets (including employee entitlements, beneficiary entitlements, debts owed by others, furniture, equipment, appliances, personal effects etc)		

7. General Liabilities List

- Include all known liabilities of both yourself and your former spouse/partner whether held individually, jointly or through an associated company or trust

Liability description	Estimated current value	Debtor
Mortgages		
Secured personal loans (ie. car, boat, machinery etc)		
Leases or hire purchase arrangements		
Credit cards		

Other debts or liabilities (including outstanding creditors, fines, orders, etc)		

8. Superannuation

Fund name	Account Number	Estimated current value	Estimated value immediately prior to separation	Details of any beneficiary nominations
Your accounts				
Your former spouse/partner's accounts				

9. Life Insurance Policies

Insurance provider	Policy Number	Current policy value	Policy value immediately prior to separation	Details of any beneficiary nominations
Your policies				

10. Other existing or potential financial resources of either party (if applicable)

Eligibility for pension, allowance Yes If Yes, details:

or benefit

Trust entitlements Yes If Yes, details:

Expected inheritance Yes If Yes, details:

Personal injury claim Yes If Yes, details:

Other/additional details:

11. Contribution and income during the relationship

Describe the contributions that were made by yourself and your former spouse/partner throughout the course of your relationship, both:

- financial (income, meeting living expenses, etc eg. contributions to the acquisition of the assets of the relationship); and
- non-financial (contribution to the household, child care, etc).

Your contribution and income:

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Your former spouse/partner's contribution and income:

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12. Health, lifestyle, maintenance and support factors

Describe the general state of health of you and your former/spouse partner

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe the physical and mental capacity of you and your former spouse/partner to obtain and maintain gainful employment

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe any commitments of you and your former spouse/partner necessary to enable each of you to support yourselves respectively and any children

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe any responsibility of you and your former spouse/partner to support other people

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe the current living arrangements for you and your former spouse/partner and whether either has any issue as to their reasonable standard of living

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe the extent to which the payment of maintenance to you or your former spouse/partner would increase the earning capacity of that party by enabling them to undertake a course of education or establish in a business or otherwise obtain an adequate income

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe the duration of the marriage or relationship and the effect the arrangements of the marriage or relationship had on the earning capacity of you and your former spouse/partner

Your circumstances:

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Your former spouse/partner's circumstances:

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Describe any kind of protection that either party who wishes to continue their role as a parent may reasonably require

Your circumstances:

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Your former spouse/partner's circumstances:

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Are you or your former spouse/partner currently cohabitating with any other person and if so, outline the financial circumstances relating to the cohabitation?

Your circumstances:

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Your former spouse/partner's circumstances:

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Outline the current contribution, both financial and non-financial, that you or your former spouse/partner are making to the income, earning capacity, property and financial resources of the other party

Your circumstances:

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Your former spouse/partner's circumstances:

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13. Matters regarding support for children of the relationship (if applicable)

Outline any special care or needs of any children of the relationship (ie. disability, illness, incapacity, etc).

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Outline the general circumstances regarding care of any children of the relationship under 18 years old

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Provide details of any child support you or your former spouse/partner has, or might be liable to, provide for a child or children of the relationship

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14. Existing orders, agreements or undertakings

Are there any ongoing cases about family law, child support, family violence or child welfare that involve any party to this matter?

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Are there any existing orders, agreements, parenting plans or undertakings to a court about family law, child support, family violence or child welfare that involve any party to this matter?

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Is there a family violence order in place?

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Has any person with whom a child of the relationship will live, spend time or communicate with, been convicted of an offence under a child welfare law or Family Law Act or of a criminal offence relevant to a child's welfare?

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Is either party currently bankrupt, a debtor in bankruptcy proceedings, or a debtor subject to a personal insolvency agreement?

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Are there any creditors who may become a party to the proceedings in the event that they may not be able to recover such debt if the order were made?

Are there any other persons, whose interests would be affected by the making of a property settlement order?

If either party has a superannuation interest, is there a superannuation agreement or payment flag in operation?

Have you made a Will? Yes / No If Yes, date of last Will:

Attorney for you? Yes / No If Yes, provide following details:

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- Your current driver's licence or photo identification;
- Marriage certificate (if applicable);
- Registered relationship certificate (if applicable);
- Divorce certificate (if applicable);
- Binding Financial Agreement (if applicable);
- A copy of your existing will;
- Rates notice or registration confirmation statement for any real estate owned jointly with your former spouse/partner or individually by either of you;
- Any valuations of any property of the relationship, including real estate, vehicles, jewellery, collectables, etc;

- Bank statements of all bank accounts held jointly with your former spouse/partner or individually by either of you;
- Statements from banks or financial institutions detailing the balances of all home, personal and other loans held jointly with your former spouse/partner or individually by either of you;
- Superannuation statements for all superannuation fund accounts held by you and/or your former spouse/partner;
- Copy of any family trust deed (if applicable); and
- A copy of any existing orders, agreements, parenting plans or undertakings to a court about family law, child support, family violence or child welfare matters that involve any party to this property settlement matter.

17. Additional notes

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