



**DI ROSA  
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*Legal Solutions to Life's Problems*

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## **CONVEYANCING / SALE OR PURCHASE OF PROPERTY QUESTIONNAIRE**

**Date:**     /     /

### **1. Your details (Purchaser/Vendor)**

1.1 Full name: .....

1.2 ABN/ACN: .....

1.3 Address: .....

1.4 Home / mobile: .....

1.5 Email: .....

1.6 Full name: .....

1.7 ABN/ACN: .....

1.8 Address: .....

1.9 Home / mobile: .....

1.10 Email: .....

### **2. Other parties details (Purchaser/Vendor)**

2.1 Full name: .....

2.2 ABN/ACN: .....

2.3 Address: .....

2.4 Home / mobile: .....

2.5 Email: .....

2.6 Full name: .....

2.7 ABN/ACN: .....

2.8 Address: .....

2.9 Home / mobile: .....

2.10 Email: .....

### 3. Details of property

3.1 Address of property: .....

3.2 Certificate of Title: .....

### 4. Included property (personal property included in the sale)

4.1 Floor coverings (fixed) Yes / No

4.2 Light fittings Yes / No

4.3 Window treatments Yes / No

4.4 Air-conditioner Yes / No

4.5 Clothes line Yes / No

4.6 TV antenna / satellite dish Yes / No

4.7 Free-standing spa / pool Yes / No

4.8 Whitegoods Yes / No

4.9 Solar electricity panels Yes / No

4.10 Kerbside rubbish bins Yes / No

4.11 Other:- .....

.....

4.12 If any of the included property is sold subject to a Third Party interest or hire

agreement to be assigned to the Purchaser, specify details below:-

.....

.....

### 5. Excluded property

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**6. Tenancies, exceptions and reservations**

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Specify any Tenancy or Third Party Interest (disregarding any other Permitted Interest as defined in this contract) to be taken over by the Purchaser.

**7. Price**

7.1 Amount of purchase price: \$.....

7.2 Included property: \$.....

7.3 GST (if applicable): \$.....

7.4 Total: \$.....

**8. Deposit**

8.1 Amount of deposit: \$.....

If nothing stated, 10% of the total of the Price/s (before any GST) plus any GST  
Payable on the execution of this contract / Payable on expiry of the Cooling-off  
Period

The Deposit may be tendered by Bank Cheque, or by deposit of clear funds to a  
nominated bank account of the Deposit Holder, in any combination

**9. Deposit**

9.1 Amount of balance of deposit: \$.....  
(including GST, if applicable)

**10. Deposit Holder**

10.1 Name: .....

10.2 ACN/ABN (if any): .....

10.3 Address: .....

10.4 Phone: .....

10.5 Email: .....

**11. Date for settlement**

11.1 .....

**12. Water allowance**

12.1 \$..... If nothing stated, \$300.00

**13. Statutory Notices**

13.1 Those to be discharged by the Vendor: .....

13.2 Those to be discharge by the Purchaser: .....

**14. Regulatory Requirements**

14.1 To be obtained by the Vendor: .....

Period within which to be obtained: .....

14.2 To be obtained by the Purchaser: .....

Period within which to be obtained: .....

**15. GST**

15.1 The Sale: .....

**16. GST Withholding Notice – Residential Premises and Potential Residential Land**

16.1 Vendor: Yes / No

**17. Electronic Conveyancing**

17.1 Settlement and lodgement for registration of any transfer of the Land to the Purchaser (together with discharge of any mortgage of the Land this contract requires be discharged and any new mortgage of the Land to be granted by the Purchaser) will be effected electronically in accordance with the EC Law: Yes / No

**18. Ancillary Contract(s)**

18.1 Those to be assigned by the Vendor: .....

18.2 Those to be held in trust for the Purchaser by the Vendor: .....

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**19. Additional notes**

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